

**CAPITAL BEARS**  
**Planning Meeting Minutes**  
**April 10, 2022**  
**11:00 a.m.**  
**Pride Center, Des Moines, IA**

Attendees: Morgan, Kelly, Sahm, Brian C., Nick S, Cory E, Scott S, Zach, Mike W, Len W, Gene,

**Call to Order** – by the President at 11:05 a.m.

Confirm Quorum – yes

Call to order – Mike calls to order 1105am

**Approval of Previous Meeting(s)'s Minutes**

Approval of Minutes from March: Mike motion, Brian C-second Approved

***BODY OF MEETING – High Priority Items (Round 1)***

**Treasurer's Update**

- The Board has reviewed our processes regarding oversight of our finances. Exec board met and discussed processes.
- Bank Balance: \$7,998.93 (combination of BN passes and memberships) See below.
  - +\$2,417.78 square purchases
  - -\$50.00 for Planning meeting and picnic
  - -\$121.18 to Mike for NAB cocktail party to promote BN. Getting a good response on this with sales
  - -\$34.88 Shot sale supplies.
- Game Night needs to be postponed. Going to move to May future date and not having a response from the pride center. We want to ensure safety of the group.
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**President's Updates**

- Going to leave a message for Pride center to contact us about scheduling.  
Follow up with process improvement for Treasurer; Cabinet met and had good ideas to bring to the group. There is oversight for all finances. Not an issue right now with the bears but is an opportunity to review process.  
Wondering about taxes for 2023, Looking to plan ahead for next year and wanting to talk someone about what we need to do.  
John Shoemaker-Retired Accountant that works with the LGBTQIA community.  
Wanting to know about donations being tax deductible

**Vice President's Update**

- Volunteer opportunities being looking into.
- Central Iowa shelter and services Volunteer opportunity, Dmarc food Bank-Mobile pantry, Iowa Food bank, Habitat for humanity.
- Towels and blankets, Underwear all sizes Men's, are in need with CISS.
- Membership Drive, Movie- Coming back with more info.

**Secretary's Updates**

- Memberships from other states. Considering Zoom for planning meeting. Getting a lot from out of state. New York. Possibly bringing Zoom back for members that are not able to make the meeting. 19 current members as of this morning. Possibly have a separate event for folks not able to attend. Is worried about the tech side of having a zoom meeting.
- <https://www.capitalbears.org/membership>

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**Social Officer's Updates**

- May Picnic and Planning meeting. May 22 at 1030am, bears will provide hot dogs and hamburgers, potluck sides, in Saylorville shelter.
- Fund raiser with Imperial Court event July 27<sup>th</sup>, TBD with IMPC.
- Pride-Happy hour having- Possibly cancelling happy hour, Or possibly having the Beer tent volunteers.
- **Nick made a motion to cancel June Happy Hour and was second to cancel by Scott, Approved**
- PSL Happy Hour (Iowa vs ISU game) September 10<sup>th</sup>. Spoke with Jerry and Rusty, having a specific menu for Catering for this event, Will have the upstairs with Games.

**Bear Necessities Chair Updates**

- Cut off date? 108 signed up and turned off sales as of today.
- Capacity for the pool. Concerned about being able to have all in the pool.
- Other updates Talking with rusty about food, Food budget is 1800 for the entire weekend. Is possibly wanting to raise due to cost of food increasing. Request for contracts in writing.
- We are budgeted at 2000. Is worried we need more Money. The event is paying for its self. Cost is 23\$ per person.
- Nick S is making a motion to increase budget for Bear Necessities for \$2600.00. Morgan has Seconded.
- Lower level can hold approx. 80 in the show area. Brian is requesting to admen the Budget raised to 3000.
- **New motion by Nick S to increase from 2000 up to 3000. Seconded Morgan. 7 yes, 2 abstained. Motion passes**
- Concern of Money being spent for 2 charities and seed money for next year's event. Morgan is Stating that we make a guaranteed Donation of 1000 minimum split Between the 2 charities. Making an announcement during events of the 2 selected charities.
- Zach has requested to have in writing from the event spaces for food and space. Pricing and times included.

**Budget Break down**

**Club G-650**

**Shuttle 200**

**Games 50**

**Friday Food 450**

**Saturday Food-900-TBD**

**Sunday food 200**

**Snacks Entire weekend 150**

**Total comes to 2600.00**

**If motion does not pass the is an Overage.**

**104 have paid for tickets and 4 were donated for Assistance with Photography and Monitoring**

**Nick will get in writing and will upload to bear Necessities.**

**Variety show has jock auction included. Muffy is hosting the variety show.**

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**Capital City Pride Chair's Updates**

- Schedule coming soon. Brian went to meeting, was a short meeting, Still working on schedule.
- Pride guide. \$1000 for full page add. \$500 for ½ page add. This will be mostly in the app and online. They had over 10,0000 views in the past. Going to Print 1000 guides. Due date 4-15-22.
- Brian C is wanting to have a meeting the first week of May to talk about Budget for CCP. Wanting New banners with new logo and hand out for parade. Doing Basic float with vehicle and folks walking. Will create an event.
- Asking if anyone would like to be in the pride guide, Brian is saying no, Morgan is wanting to know if there is an option to be in just the digital guide or ¼ pg.
- Brian C is looking into the cost of having a booth at pride. For vendor
- No fee for the parade.
- Banners with new logo.
- Iowa City Pride June 18<sup>th</sup> - \$200 to be a vendor.
- Ames.

**Pride Sport League Chair's Updates**

- Sign up is open for softball and sand volleyball. Bear has a team has currently 3 folks signed up.
- Bear volleyball team. We have 3 people signed up already.

**Social Media Administrator's Updates**

- Update

**Bylaws Chair's Updates**

- Update-Wednesday looked at bilaws and found some inconsistencies. Might need to clean up in the future.

**Iowa Leather Weekend Chair's Updates**

- October 7-9, 2022
- ILW is going to happen in a smaller scaled down version. I sin the process to finalize the event and get tickets to sell.
- No opportunities to sponsor an event. We have 2 passes to raffle at BN. Nick S will make a pass.
- Does coincide with Happy hour and Mikes birthday. Will try to bring in Happy hour during ILW more to come.

**Merchandise & Marketing Chair's Updates**

- Wanting to get new Shirts ordered with new progressive logo.
- Soft and spun. Need to meet with them about getting something setup, and give new design for shirts. Would like to meet asap.
- Would like to reform the committee,
- Papa Gene, Morgan, Nick S, Zach, Mike W, Maybe Cory E.  
Hoodie, Shirt, Member ship giveaway  
Not sure which Variation of the progressive bear logo they would like.  
Soft and spun is in Ankeny.  
How much do we make from the shirt?  
Possible price increase for shirts.  
Possibly to have a shirt guide for May. Get a sample of the shirt using Progressive Bear logo.  
Get involved with the committee if you are interested in having a voice.

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***BODY OF MEETING – Lower Priority Items (Round 2)***

**President's Updates**

- Update

**Vice President's Updates**

- Update

**Treasurer's Updates**

- Update

**Secretary's Updates**

- Update

**Social Officer's Updates**

- Update

**Bear Necessities Update**

- Update

**Capital City Pride Chair's Updates**

- Update

**Pride Sport League Chair's Updates**

- Update

**Social Media Administrator's Updates**

- Update

**Bylaws Chair's Updates**

- Update

**Iowa Leather Weekend Chair's Updates**

- Update

**Merchandise & Marketing Chair's Updates**

- Update

***OPEN DISCUSSION (Round 3)***

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***UPCOMING PLANNING MEETINGS, EVENTS, AND OTHER DATES OF NOTE***

- Bear Necessities. April 22 – 24, 2022.
- May Happy Hour. May 14, 2022.
- May Planning meeting and picnic. May 22, 2022.
- Capital City Pride. June 10-11, 2022.
- June Planning meeting. June 19, 2022
- July Happy Hour. July 9, 2022
- July Planning meeting. July 17, 2022.
- July Imperial Court and Capital Bears show at the Saddle? July 23, 2022
- August Happy Hour. August 13, 2022.
- August Planning meeting. August 21, 2022.
- September Happy Hour. September 10, 2022
- September Planning Meeting. September 18, 2022
- World Bear Weekend. September 22-25, 2022
- Iowa Leather Weekend. October 7-9, 2022
- October Planning Meeting. October 16, 2022
- November Happy Hour and variety show. November 12, 2022
- November planning meeting. November 20, 2022.
- Holiday Party. December 3, 2022. (Tentative)
- February Happy Hour and Iowa Bear send off. February 11, 2023
- North American Bear Weekend. February 16-19, 2023

***MEETING ADJOURNED***

***Nick, Gene 2<sup>nd</sup> approved***