

**CAPITAL BEARS**  
**Planning Meeting Minutes**  
**May 22, 2022**  
**11:00 a.m.**  
**Saylorville Lake, Des Moines, IA**

Attendees: Michael W., Kelly G., Zach G., Brian C., Nick C., Len W., Gene B., Sahm L., Nick S., Scott S., Jeff, Karl, Joey, Jason, John G, Morgan, AJ P.,

**Call to Order – President**

Confirm Quorum – yes  
Call to order – at 11:04 a.m.

**Approval of Previous Meeting(s)'s Minutes**

Approval of Minutes from April: Brian C second by nick S. Motion passed

***BODY OF MEETING – High Priority Items (Round 1)***

**Treasurer's Update**

- Bank Balance: \$9,503.58 (combination of BN passes and memberships) See below.
  - +\$1,800 +/- BN food, jock auction, raffle, Beer Bust (donated by imperial court to BN charities)
- Reimbursement procedure. Fill out a form. 2 exec board signatures required. Submit to board for approval. Will add to SOP's.
- Kelly will email break down of transactions to Mike.
- Starting Second acct for General acct and accts payable money.
- Mike and Kelly opened new acct 5/20/22

**President's Updates**

- Reminder of etiquette. Not talking about bear business.
- Secretary of State info learned from the bank. We have learned that we have to file Bi-annually with in corporation. Bank is over looking for now, but need to get current.
- July elections for Bear Necessities 2<sup>nd</sup> chair as per by-laws, and Pride Chair. Please submit to the Board before the next planning meeting. You don't not have to be a rep member to be a chair.
- Chain of command for committee chairs and volunteers. Go through the chain of command for questions or concerns.
- Communication
- Saddle X-Mas in July with the Imperial Court. Bears hosting grill out from 4 p.m. – 9 p.m.
  - **Motion to spend \$500 on cook out supplies. Proceeds from the "suggested donation" after the \$500 is reimbursed will be donated to the Imperial Court of Iowa who will then in turn donate to Iowa Safe Schools.**
  - **Mike making motion-Morgan M motion passes**

**Vice President's Update**

- Movie Night recap: Wednesday for rep members. We bought out a theatre. Hopefully more events like this.
- Soft & Spun: Mike and Zach had a zoom meeting. Set up fee and cost to create graphic. How that all works. We can do whole sale and costs for shirt is passed to the pricing. Will increase price of shirt also. Costs for sizes per shirt and how those increase as the sizes get larger.
  - **Motion to spend \$700 to start with Soft & Spun. To order 75 standard logo and 75 progressive logo.**
  - **2<sup>nd</sup> by Morgan.**
  - **Motion passes; Zach abstain.**
- Tax advice: Need to talk to John Schumacker; will need to reach out to them for more direction. Will probably ask for money in the near future.

**CAPITAL BEARS**  
**Planning Meeting Minutes**  
**May 22, 2022**  
**11:00 a.m.**  
**Saylorville Lake, Des Moines, IA**

- World Bear travel fund raiser info. June 25, 2022 at the Saddle.

**Secretary's Updates**

- Item

**Social Officer's Updates**

- PSL Happy Hour (Iowa vs ISU game) September 10<sup>th</sup>. Spoke with Jerry and Rusty, having a specific menu for catering for this event, will have the upstairs with Games.
- No happy hour in June due to Pride being the same weekend.
- Pride:
- **Motion to spend up to \$300 for pride parade supplies. (Candy, banners and small flags to hand out)**
  - **Second by Nick S.,**
  - Discussion about the parade and items to give away. People to walk in parade. Morgan is asking if we should do more flags.
  - Motion passes.

**Bear Necessities Chair Updates**

- Recap meeting date: Will have that meeting soon. And will start to plan for 2023.
- Total income \$7,911 total expenses \$2,310.76.
- Thank you it was a lot of fun.

**Capital City Pride Chair's Updates**

- See above

**Pride Sport League Chair's Updates**

- Sand volleyball and softball are underway.

**Social Media Administrator's Updates**

- Update

**Bylaws Chair's Updates**

- Item

**Iowa Leather Weekend Chair's Updates**

- No other updates.
- Meeting on June 5<sup>th</sup> to go over more info.
- October 7-9, 2022
- What do we want to help with and sponsor? Scott will be having a committee meeting soon and bring to the larger group.
- Had a photo shoot for ILW and will be rolled out soon.
- ILW is going to happen in a smaller scaled down version.
- Will have volunteer opportunities. Maybe a smoke out.

**CAPITAL BEARS**  
**Planning Meeting Minutes**  
**May 22, 2022**  
**11:00 a.m.**  
**Saylorville Lake, Des Moines, IA**

**Merchandise & Marketing Chair's Updates**

- See VP update above for info.

***BODY OF MEETING – Lower Priority Items (Round 2)***

**President's Updates**

- Update

**Vice President's Updates**

- Update

**Treasurer's Updates**

- Update

**Secretary's Updates**

- Update

**Social Officer's Updates**

- Update

**Bear Necessities Update**

- Update

**Capital City Pride Chair's Updates**

- Update

**Pride Sport League Chair's Updates**

- Update

**Social Media Administrator's Updates**

- Update

**Bylaws Chair's Updates**

- Update

**Iowa Leather Weekend Chair's Updates**

- Update

**Merchandise & Marketing Chair's Updates**

- Update

**CAPITAL BEARS**  
**Planning Meeting Minutes**  
**May 22, 2022**  
**11:00 a.m.**  
**Saylorville Lake, Des Moines, IA**

***OPEN DISCUSSION (Round 3)***

Brian will post in group about Pride volunteer items.

DMGMC will be having their pride

***UPCOMING PLANNING MEETINGS, EVENTS, AND OTHER DATES OF NOTE***

- Capital City Pride. June 10-11, 2022.
- No June Happy Hour due to Pride.
- World Bear Fundraiser. June 25, 2022
- June Planning meeting. June 19, 2022
- July Happy Hour. July 9, 2022
- July Planning meeting. July 17, 2022.
- Saddle's X-Mas in July. July 23, 2022 Bear's hosting a grill out.
- August Happy Hour. August 13, 2022.
- August Planning meeting. August 21, 2022.
- September Happy Hour. September 10, 2022
- September Planning Meeting. September 18, 2022
- World Bear Weekend. September 22-25, 2022
- Iowa Leather Weekend. October 7-9, 2022
- October Planning Meeting. October 16, 2022
- November Happy Hour and variety show. November 12, 2022
- November planning meeting. November 20, 2022.
- Holiday Party. December 3, 2022. (Tentative)
- February Happy Hour and Iowa Bear send off. February 11, 2023
- North American Bear Weekend. February 16-19, 2023

***MEETING ADJOURNED***

***Nick motions second by Zach. Adjourned by 11:49 A.M.***